

File NIP

Director of the National Institute of Physics
Department of the Bureau of Science
University of the Philippines System
Diliman, Quezon City

1 July 1983

Dr. Raul de Guzman
Vice-President for Planning and Finance
University of the Philippines System
Diliman, Quezon City

SUBJECT: ORGANIZATIONAL STRUCTURE FOR THE NATIONAL
INSTITUTE OF PHYSICS AND THE NATIONAL
INSTITUTE OF GEOLOGICAL SCIENCES

Dear Sir:

In a joint meeting of the senior staffs of the National Institute of Physics and the National Institute of Geological Sciences held last Wednesday, 29 June 1983, the following decisions were adopted in connection with the organizational structure for the NIP and NIGS:

1. Selection of the Directors

It was agreed upon that the respective Directors of NIP and NIGS would be selected from among the Associate Professors and Professors of the Institute by a Search Committee to be composed of the following:

1.1 Search Committee for the NIP Director:

- UP Vice-President for Academic Affairs of UPS (Chairman)
- Director-General of NSTA
- Chairman of the Physics Division, NRCP
- Dean of the CAS (and later, Dean of the College of Science)
- President of the U.P. Physics Alumni Association
- Two of the NIP Professors Emeriti

1.2 Search Committee for the NIGS Director:

- UP Vice President for Academic Affairs (Chairman)
- Director-General of NSTA

Chairman of the Earth Sciences Division, NRCF
Director of the Bureau of Mines
Director of the Bureau of Energy Development
Dean of the CAS (and later, Dean of the College of Science)
President of the U.P. Geology Alumni Association

2. Assistant Directors:

It was agreed upon that initially, while the NIP and NIGS are still small, Assistant Directors would be appointed instead of Deputy Directors. It is to be understood, however, that the status of the Assistant Directors will be elevated later to that of Deputy Directors. The use of the initial interim title of "Assistant Director" rather than that of "Assistant to the Director" was also strongly recommended by the body.

As to the number of Assistant Directors for each Institute, it was decided to have the following three (3) Assistant Directors:

Assistant Director for Academic Programs
Assistant Director for Research and Extension
Assistant Director for Administration.

It was also agreed upon that the Assistant Directors will be appointed by the Chancellor of UP Diliman upon the recommendation of the Institute's Director and the concurrence of its Executive Council.

3. The Executive Council

The body agreed to have an Executive Council for each Institute. This will consist of all the Associate Professors and Professors of the Institute plus the three (3) Assistant Directors in case the latter are just Assistant Professors. The Executive Council shall serve as the highest policy-making body in the Institute. In particular, the Executive Council will decide on matters related to appointments, re-appointments, promotions, and tenure of academic personnel; research priorities; extension programs; academic programs; academic cooperation with other institutions; and plans and other policy questions related to the Institute's programs and activities.

4. Academic Groups

The body agreed to organize the faculty of each Institute into academic groups based on specific fields of research. The teaching staff is to be drawn from the members of various academic groups.

5. Academic Staffing

It was agreed upon that the current position of Instructor would be phased out and gradually replaced by graduate assistantships as in American universities. Hence, ultimately the regular academic staff of each Institute will consist of Assistant Professors, Associate Professors, and Full Professors.

5. Advisory Boards

The body recommends the institution of two kinds of Advisory Boards: a General Advisory Board for the College of Science and its Institutes and a Special Advisory Board for each Institute with the following compositions:

6.1 General Advisory Board:

President of the UP System (Chairman)
Director-General of NSTA (Co-Chairman)
Minister of Education, Culture, and Sports
Minister of Energy
Minister of Natural Resources
Minister of Trade and Industry
Budget Minister
Director-General of NEDA
President of NRCF
President of NAST
Chancellor of UP Diliman
Dean of the College of Science (Secretary)
Others who may be invited

6.2 Special Advisory Board for NIP:

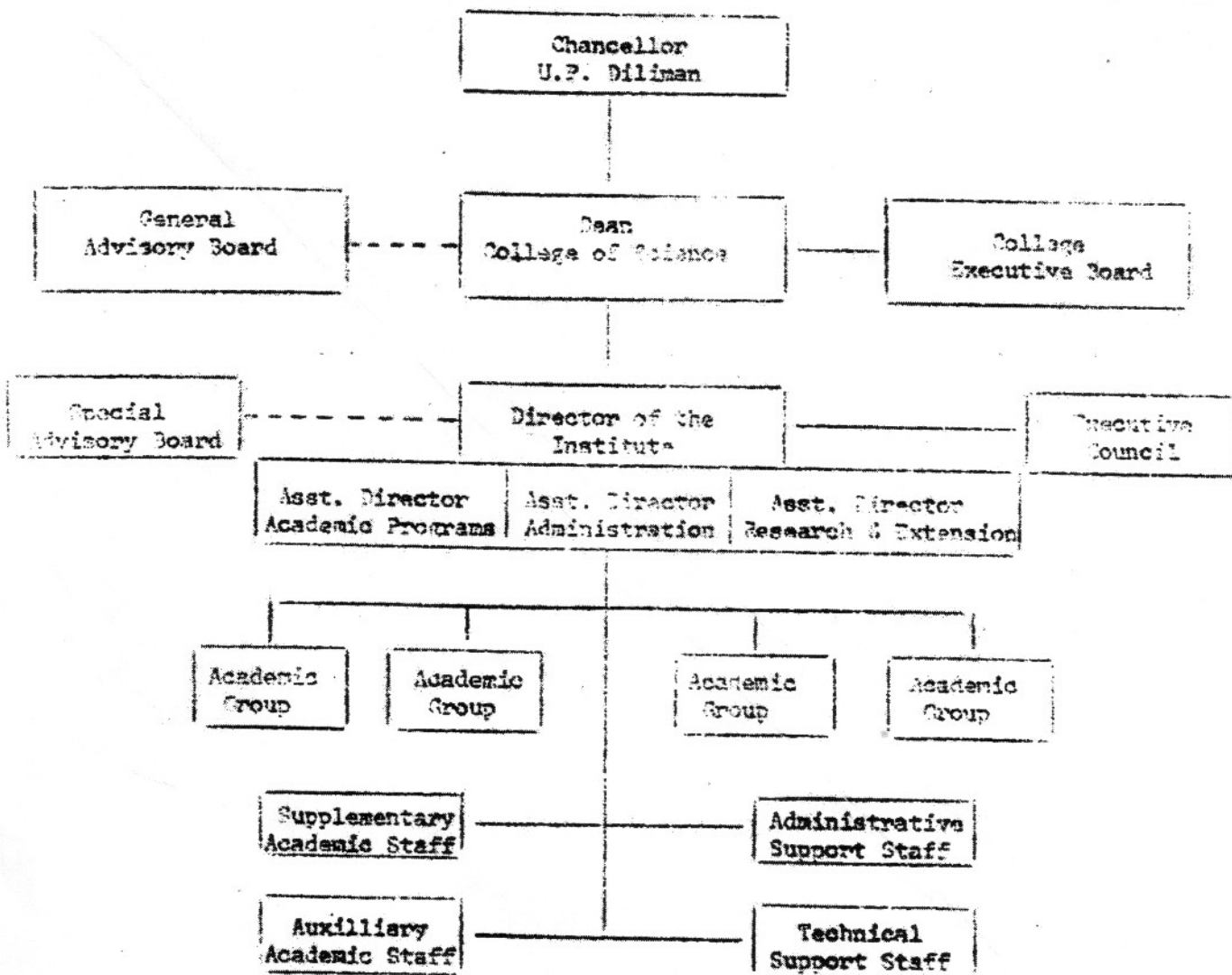
Dean of the College of Science
Chairman of the Physics Division, NRCF
President of the Samahang Pisika ng Pilipinas
President of the UP Physics Alumni Association
Director of the NIP (Secretary)
One representative from the NIP Executive Council
Two Representatives from appropriate private industries
Two Representatives from other appropriate science and technology agencies of the government

6.3 Special Advisory Board for NIGS:

Dean, College of Science
Director, Bureau of Mines and Geosciences
Director, Bureau of Energy Development
Director, Philippine Institute of Volcanology
Chairman, Chamber of Mines
Chairman, Earth Sciences Division, NRCF
Chairman, National Committee on Geosciences
Director, Mineral Research Division, PCARRD
President, Geological Society of the Philippines
President, UP Geology Alumni Association
Director, NIGS (Secretary)

7. Organizational Chart


It was decided to adopt the following common organizational chart for both NIP and WIGS:



For your information, the following faculty members were present during the meeting:

1. Dr. Roger Posadas, Associate Dean
2. Dr. Lorenzo Chan, NIP
3. Dr. Jose Magpantay, NIP
4. Dr. Christopher Bernido, NIP
5. Dr. Emmanuel Tamesis, NIGS
6. Dr. Ernesto Sonido, NIGS
7. Dr. Teodoro Santos, NIGS
8. Dr. Benjamin Austria, NIGS
9. Dr. Priscilla Militante-Matias, NIGS

Very truly yours,


ROGER POSADAS
Associate Dean

cc: Dr. Oscar M. Alfonso
Dr. Irene Cortes
Dean Ofelia R. Angangco
Dr. Christopher Bernido
Dr. Raymundo Pamongbayan