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Please sign photographs at the back.

University of the Philippines Diliman
 OFFICE OF THE UNIVERSITY REGISTRAR
 Diliman, Quezon City 1101
 Philippines

**UNDERGRADUATE
 ADMISSION APPLICATION**
 SEM/SCH. YR _____

Application fee P100 P150
 (Non-refundable)

O.R. No _____
 Date _____ By _____

EVALUATION

GWA _____ Units _____
 Degree _____
 Referred to _____

NAME _____
 LAST FIRST MIDDLE MAIDEN

SEX Female Male CITIZENSHIP _____ RELIGION _____

CIVIL STATUS Single Married If married, name of Spouse _____

DATE OF BIRTH _____ PLACE OF BIRTH _____ CONTACT NOS. _____

PERMANENT HOME ADDRESS _____

CURRENT ADDRESS _____

NAME OF FATHER _____ NAME OF MOTHER _____

- STATUS :**
- BEGINNING FRESHMAN
(High school graduate with no college unit)
 - TRANSFER STUDENT
(Has taken college courses/graduated from another school)
 - NON-DEGREE STUDENT
(Will earn credits for subjects taken in UP)
 - SPECIAL STUDENT
(Will not earn credits for subjects taken in UP)
 - CROSS-REGISTRANT
(Currently enrolled in a non-UP school; will earn credits from UP)
 - REJOINING
(UP graduate: will earn a second degree)

DEGREE PROGRAM/S APPLIED FOR
 (list according to priority)

1. _____ 2. _____

SPECIFIC SUBJECTS APPLIED FOR:
 (for non-degree, special, or cross-registrant students only)

HIGH SCHOOL ATTENDED:

Name of School	Location	Years Attended	Date of Graduation

COLLEGE/S ATTENDED:

Name of School(s)	Location	Sem(s) & Year(s) Attended	Degree Pursued	Date of Graduation

Are all grades for all collegiate subjects enrolled in already submitted with this application? Yes No

Are you still enrolled in a school outside UP? Yes No

Have you ever been subject to academic or disciplinary action (i.e. probation, suspension, dismissal, expulsion) from any institution attended?
 Yes No If yes, explain giving the dates and other details: _____

I hereby affirm that all information supplied herein is complete and accurate. Withholding or giving false information will make me ineligible for admission or subject to dismissal. If admitted, I agree to abide by the policies, rules and regulations of the University of the Philippines.

 Signature

 Date

GUIDELINES FOR TRANSFER FROM OTHER UNIVERSITIES AND COLLEGES

Students with previous college work from another University who want to transfer to the University of the Philippines (UP) must satisfy all admission requirements of the accepting unit/college. Applicants for transfer shall be considered for admission to the University only during the first semester of each academic year.

In general, a transfer applicant may be evaluated for admission provided that:

- (1) he/she presents grades for all collegiate academic subjects taken outside UP for evaluation;
- (2) he/she shall have completed, outside the University, at least 33 academic units equivalent to UP courses;
- (3) he/she meets the general weighted average (GWA) requirement of the program applied for. Depending on the degree program, the GWA requirement can be at least 1.5 or 1.75 or 2.0 for all the collegiate academic units taken outside of UP; University rules prescribe a minimum GWA of 2.0 for transfer admission into any degree program in the University.
- (4) he/she satisfies other admission requirements of the admitting college/unit prescribed for each degree program such as interview, talent test or written or oral examination;
- (5) he/she falls within the quota of the program at the time of application. Applicants shall be ranked according to the criteria set by the admitting program and the cut-off shall be determined by the college/unit based on their quota; and
- (6) he/she will have to complete in the University not less than 50% of the units required in the program which should include ALL upper division courses;

To graduate with honors, he/she will have to complete 75% of the required number of units and must be in residence for 2 years.

Note: Transfer applicants from other schools should not enroll during the Summer term.

REQUIREMENTS TO BE SUBMITTED

Every new transfer applicant should submit the following at least one month prior to registration:

- (1) a certified true copy of grades (TCG) and 3 photocopies, from each college attended for evaluation, regardless of his intentions to validate his advance credits (classcards are not accepted). The TCG should be signed by the Registrar or his/her authorized representative;
Do not apply for an honorable dismissal unless you have been accepted into a program.
- (2) an accomplished application form (UP Form 3) which may be obtained from the Admission and Registration Section, Office of the University Registrar (OUR) upon presentation of the TCG. **You are allowed to apply in not more than two (2) programs.**
- (3) two passport-sized photographs; and
- (4) a non-refundable fee of Php. 100.00 for Filipinos (Php.150.00 for resident foreign applicants or US\$20 for non-resident foreign applicants).

RESULT OF APPLICATION

The results of the initial evaluation done by OUR will be available around the second week of May. Applicants who satisfy the minimum requirements will still be referred to the respective colleges for final action. You may inquire about the results around third week of May. Please make alternative plans in case you are not admitted.

ADDITIONAL INFORMATION

Submission of Entrance Credentials

All qualified applicants whose applications have been processed by the OUR and evaluated by the concerned units must submit the following before they are finally accepted and issued the University Admission Slip.

1. an official copy of their transcript of records
2. Certificate of Honorable Dismissal

If credentials submitted are confirmed to be spurious, admission will be revoked.

CONFORME:

This is to certify that I have read and understood and will abide by the Guidelines for Transfer Students From Other Universities and Colleges to the University of the Philippines Diliman.

DATE

SIGNATURE OVER PRINTED NAME

Validation for Advanced Credits

Advanced credits for courses taken outside the University may be granted upon passing the prescribed validation examination.

Admitted undergraduate transfer students must validate all the courses they are offering for advanced credits at the rate of at least 18 units a semester from the date of their admission. Their admission will be on a probationary basis until all subjects taken outside UP which are required for their program have been validated or repeated, in accordance with the rule on validation of courses. Students will not be allowed to enroll in a subject, the prerequisites of which, taken elsewhere, have not been validated, or repeated, as the case may be.

Students transferring from any recognized institution who possess an Associate in Arts or its equivalent of 66 units of work may be enrolled without validation, provided they have a general weighted average of 2.0 or better. Before a student is allowed to major in any discipline, however, the major discipline may prescribe additional courses of up to 18 units of general education courses and/or preparatory courses for the major.

UNDERGRADUATE DEGREE PROGRAMS

(Unless otherwise indicated in parenthesis, an undergraduate degree is ordinarily earned after four years of studies.)

A. PROGRAMS ACCEPTING TRANSFER STUDENTS

BA ANTHROPOLOGY	BA HISTORY
BS APPLIED PHYSICS (5)	BS HOME ECONOMICS
BA ARLING PILIPINO (PHIL STUDIES)	BS INTERIOR DESIGN (for degree holders only)
BS ARCHITECTURE (5)	BA JOURNALISM
BA ART STUDIES	B LANDSCAPE ARCHITECTURE
BS BIOLOGY	B LIBRARY & INFO SCIENCE
BA BROADCAST COMMUNICATION	BA LINGUISTICS
BS BUSINESS ADMINISTRATION	BA MALIKHAING PAGSULAT SA FIL
BS BUS ADM & ACCOUNTANCY (5)	BS MATERIALS ENGINEERING (5)
BS BUSINESS ECONOMICS	BS MATHEMATICS
BS CHEMISTRY	BS MECHANICAL ENGINEERING (5)
BS CIVIL ENGINEERING (5)	BS METALLURGICAL ENGINEERING (5)
BS CLOTHING TECHNOLOGY	BS MINING ENGINEERING (5)
BA COMMUNICATION RESEARCH	BS MOLECULAR BIOLOGY & BIOTECHNOLOGY
BS COMMUNITY DEVELOPMENT	B MUSIC (5)
BA COMPARATIVE LITERATURE	BA PHILOSOPHY
BS COMPUTER SCIENCE	B PHYSICAL EDUCATION
BS COMPUTER ENGINEERING (5)	BS PHYSICS (5)
BA CREATIVE WRITING	BA POLITICAL SCIENCE
BS ECONOMICS	BA PSYCHOLOGY
BS ELECTRICAL ENGINEERING (5)	BS PSYCHOLOGY
BS ELECT & COMM ENGG (5)	BA PUBLIC ADMINISTRATION
B ELEMENTARY EDUCATION	B SECONDARY EDUCATION
BA ENGLISH STUDIES	BS SOCIAL WORK
BA EUROPEAN LANGUAGES	BA SOCIOLOGY
BA FILIPINO	BA SPEECH COMMUNICATION
BA FILM & AUDIO-VISUAL COMM	B SPORTS SCIENCE (5)
B FINE ARTS	BS STATISTICS
BS GEODETIC ENGINEERING (5)	BA THEATRE ARTS
BS GEOGRAPHY	BS TOURISM
BS GEOLOGY	

B. PROGRAMS CLOSED TO TRANSFER STUDENTS

Due to limited resources some programs are closed to transfer students. Those interested in taking any of the following courses may apply for some other related programs. If, after one year, their academic performance warrants it, they may apply for shifting into these programs.

BS CHEMICAL ENGINEERING (5)	BS HOTEL, RESTAURANT & INST MGNT
BS COMMUNITY NUTRITION	BS INTERIOR DESIGN (closed to undergraduate applicants)
BS FAMILY LIFE & CHILD DEVT	BS INDUSTRIAL ENGINEERING (5)
BS FOOD TECHNOLOGY (5)	