

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM  
SCIENCE IMMERSION PROGRAM

MEMORANDUM OF AGREEMENT

This **MEMORANDUM OF AGREEMENT** made and executed this \_\_\_\_ day of \_\_\_\_\_, by and between:

**DOST- PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM**, a government educational institution organized and existing by virtue of Republic Act No. 8496, as amended, with principal office address at Agham Road, Diliman, Quezon City, duly represented herein by its Executive Director, **LILIA T. HABACON**, and herein referred to as the "**SYSTEM**";

-and-

**UNIVERSITY OF THE PHILIPPINES DILIMAN**, the National University, created by virtue of Republic Act 1870, as amended and strengthened by Republic Act No. 9500, otherwise known as "The University of the Philippines Charter of 2008" through its Constituent University of the Philippines, with official address at University of the Philippines Diliman, Quezon City, represented by its Chancellor, **MICHAEL L. TAN**, hereinafter referred to as the "**UNIVERSITY**";

**WITNESSETH THAT:**

**WHEREAS**, the **SYSTEM** is mandated by law to contribute to nation building by helping the country attain a critical mass of professionals and leaders in science and technology;

**WHEREAS**, the **UNIVERSITY**, has a tradition of excellence in research and education and offers state-of-the-art physical facilities and instrumentation;

**WHEREAS**, the **SYSTEM**, through the **SCIENCE IMMERSION PROGRAM (SIP)**, exposes its scholars to actual scientific research or research projects done either in the laboratory or in the field with the goal of motivating the scholar to pursue a course and a future career in science and technology;

**WHEREAS**, the **UNIVERSITY** has the scientific equipment, laboratory and expertise that can expose and train the **SYSTEM**'s scholars to extensive and in-depth scientific research;

**WHEREAS**, the **UNIVERSITY**, upon request of the **SYSTEM**, has expressed its willingness to be a collaborating agency for the **SIP 2019-2023**;

**NOW, THEREFORE**, for and in consideration of the foregoing premises, the parties agree to be bound by the following terms and conditions:

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LILIA T. HABACON  
Executive Director, PSHS System

1. **PURPOSE:** The following objectives are set forth in the execution of this Memorandum of Agreement:

- a. For the SYSTEM's scholars to develop science research laboratory skills and help identify and formulate research problems for their future research work;
- b. For the SYSTEM's scholars to interact with other researchers and scientists by allowing them to be immersed in the research projects of the UNIVERSITY;
- c. For the SYSTEM's scholars to consider the basic science principles involved in the operation of the UNIVERSITY and obtain a basic knowledge of the technological, economic and environmental factors involved in the establishment of the institution; and
- d. For the SYSTEM's scholars to appreciate the importance of the UNIVERSITY and its relation with society and the economy.

2. **EFFECTIVITY:**

This MOA, upon signing of both Parties, shall be in effect for a period of **five (5) years, 2019 to 2023**, whereby the UNIVERSITY agrees to admit and train a specified number of the SYSTEM'S scholars with the end goal of exposing them to actual scientific research and research projects and motivating them to pursue a course and career in science and technology. Either Party may terminate this MOA by giving at least thirty (30) days' notice in writing to the other Party.

3. **RESPONSIBILITIES OF THE SYSTEM:**

- a. The SYSTEM shall recruit and select the scholars who will participate in the **SIP 2019-2023**;
- b. The SYSTEM shall ensure that the participating scholars is covered by a personal accident insurance during the entire duration of the program;
- c. The SYSTEM shall conduct an orientation of the scholars' general duties and responsibilities that will be applicable during the period of their SIP, together with their parents/legal guardians for their information and guidance;
- d. The SYSTEM shall assign a staff member from the Research Policy and Academics Division (RPAD) to serve as over-all coordinator, in close coordination with the SIP Coordinators/Teacher-Chaperone, to supervise and monitor deployment of student-interns to the UNIVERSITY;

  
DR. MICHAEL L. TAN  
Chancellor, UP Diliman



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- e. The SYSTEM shall identify the SIP Coordinators and/or chaperones to be assigned to the UNIVERSITY to supervise and oversee the student-interns on a daily basis, if required;
- f. The SYSTEM shall endorse the participating scholars and SIP Coordinators to the UNIVERSITY during the first day of the immersion;
- g. The SYSTEM, shall submit two weeks before the start of the immersion a list of scholars, SIP Coordinators and/or chaperones referred to under Paragraph 4 (b) (iii) to be deployed to the UNIVERSITY which shall form an integral part of this Memorandum of Agreement.
- h. The SYSTEM, through the respective campuses, shall provide the scholars' allowance upon their submission of the necessary requirements and daily time record of attendance.
- i. The SYSTEM, upon request, shall provide a summary of the interns' self-evaluation of their experiences during immersion to the UNIVERSITY.

4. **RESPONSIBILITIES OF THE UNIVERSITY:**

- a. The UNIVERSITY shall provide a two (2) to three (3) weeks immersion program of activities with a minimum of eighty (80) hours immersion for the participating scholars;
- b. The UNIVERSITY shall designate an internship trainee supervisor who will perform the following functions:
  - i. Orient, guide and assist the scholars in laboratory activities, research work and/or literature research;
  - ii. Evaluate the participating scholars' attendance and performance using the Evaluation Form that will be provided by the SYSTEM; and
  - iii. Regularly coordinate with the SIP Coordinators and/or chaperones.
- c. The UNIVERSITY shall ensure that participating scholars shall work in an environment conducive to learning and shall not, at any time, be exposed to any work, project, research or activity that may pose an imminent threat or danger to their safety or well-being;
- d. Through the participating UNIVERSITY unit a Certificate of Immersion Training and an Evaluation of Performance shall be

  
DR. MICHAEL L. TAN  
Chancellor, UP Diliman

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issued to the participating scholars after the completion of the required number of hours of training;

- e. Should the participating UNIVERSITY unit requires the student-interns to undergo safety training a contract shall be prepared and agreed upon by both parties.
- f. In compliance to the Data Privacy Act of 2012, personal information which includes photo submitted by the student shall only be used for SIP purposes, and shall not be shared/transferred without prior written consent of the SYSTEM and the data subject. The UNIVERSITY further warrants that measures are in place to prevent the unauthorized use or disclosure of the personal information submitted. The SYSTEM upon the request of the UNIVERSITY shall also secure photo/video release form that would cover documentation photos/videos of the SIP activities.

#### 5. LIABILITY

- a. The SYSTEM shall hold the UNIVERSITY free from any liability for any injury or damage to property caused by the negligent or accidental act or omission on the participating scholar.
- b. For the duration of the SIP, the participating scholar shall be solely liable for any injury and/or damage to property caused by him/her through his/her negligence or inadvertence.
- c. The SYSTEM shall be responsible in ensuring that the participating scholar will replace or cause the repair of the property damaged by him/her caused by his negligence or inadvertence.

#### 6. INFORMATION SHARING AND OWNERSHIP AND USE OF INTELLECTUAL PROPERTY RIGHTS

- a. The SYSTEM and the participating scholar shall not use for their own benefit in any work, research or project any data, concept, information or idea gathered or obtained during the SIP 2019-2023 without the expressed written consent of the UNIVERSITY;
- b. Should the UNIVERSITY allow the use of any data or information as mentioned in the immediate preceding paragraph, the SYSTEM and/or the participating scholar shall expressly acknowledge the UNIVERSITY as owner or source of the work, research or project.
- c. Should the UNIVERSITY allow the use of any data or information as mentioned on the immediate of preceding paragraph, the SYSTEM shall request a written consent from the host institution

  
**LILIA T. HABACON**  
Executive Director, PSHS System

  
**DR. MICHAEL L. TAN**  
Chancellor, UP Diliman



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Executive Director, PSHS System

to present/publish data and co-authorship (with assisting researchers/Research Assistants/faculty/s) in any conference presentation or publication.

- d. Any benefit accruing to the generation of the intellectual property out of a research or project covered by this agreement shall be governed by the DOST Intellectual Property Policy and Republic Act No. 10055, otherwise known as the "Philippine Technology Transfer Act of 2009."

## 7. PAYMENT OF AGENCY FEES

The UNIVERSITY through the PSHS SYSTEM may charge the participating campuses/participating scholars appropriate fees to cover immersion-related expenses such as laboratory and office supplies, facility surcharges and the like, if required by the participating Institute or Department. Payment shall be made at least two (2) weeks before the commencement of the immersion program.

IN WITNESS WHEREOF, the parties have signed this Memorandum of Agreement on the date and place above written.

### PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

  
LILIA T. HABACON  
Executive Director

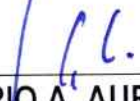
### UNIVERSITY OF THE PHILIPPINES DILIMAN

  
DR. MICHAEL L. TAN  
Chancellor

Signed in the presence of:

  
JESSAMYN MARIE O. YAZON, PhD  
Chief, Science Research Specialist

  
WILSON O. GARCIA, Ph.D.  
Director, National Institute of Physics

  
MARIO A. AURELIO, Ph.D.  
Director, National Institute of Geological Sciences

  
LAURA T. DAVID, Ph.D.  
Director, Marine Science Institute

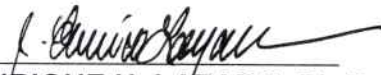
  
IAN G. FONTANILLA, Ph.D.  
Director, Institute of Biology

DR. MICHAEL L. TAN  
Chancellor, UP Diliman

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**LILIA T. HABACON**  
Executive Director, PSHS System

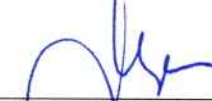
  
**JOSE ENRIQUE H. LAZARO, Ph.D.**  
Director, National Institute of Molecular  
Biology and Biotechnology

  
**LEMUEL V. ARAGONES, Ph.D.**  
Director, Institute of Environmental Science and  
Meteorology

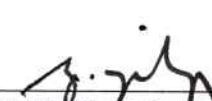
  
**MARIA ANTONIA A. TANCHULING, Ph.D.**  
Director, Institute of Civil Engineering


  
**JOEY D. OCON, Ph.D.**  
Chair, Department of Chemical Engineering

  
**Michael Angelo A. Pedrasa, Ph.D.**  
Director, EEE Institute

  
**MAGDALENO R. VASQUEZ, JR., D.Eng.**  
Chair, Department of Mining, Metallurgical  
and Materials Engineering

  
**Engr. LOUIE P. BALICANTA**  
Chair, Department of Geodetic Engineering

  
**JAYMAR SORIANO, DCs**  
Chair, Department of Computer Science

  
**PAULO NOEL G. PAJE**  
Director, Information Technology  
Development Center

  
**DR. MICHAEL L. TAN**  
Chancellor, UP Diliman



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ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)  
Quezon City ) S.S.

BEFORE ME, a notary public for and in Quezon City this FEB 11 2020 day of \_\_\_\_\_, 2019, personally appeared:

	COMPETENT EVIDENCE OF IDENTITY	DATE AND PLACE OF ISSUANCE	VALID UNTIL
LILIA T. HABACON			
DR. MICHAEL L. TAN			

known to me to be the same persons who executed the foregoing MEMORANDUM OF AGREEMENT consisting of seven (7) pages including this Acknowledgment and they acknowledged to me that the same is their free and voluntary act and deed.

WITNESS MY HAND AND SEAL on the date and at the place first above written.

Doc. No. 403 ;  
Page No. 80 ;  
Book No. W ;  
Series of 2019 7010

ATTY. YOLANDA A. OSEA ALFONSO  
Notary Public for Quezon City  
Until December 31, 2020  
PTR No. 9342789/01/03/2017  
IBP No. 231841 / Roll No. 1, 3  
MCLE Compliance No. VI-001263 / 01/23/2018  
Adm. Matter No. NP-203-RTC-QC(2020)

DR. MICHAEL L. TAN  
Chancellor, UP Diliman

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